

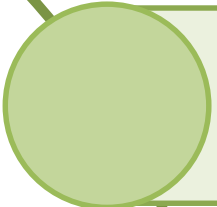
nhbs

business next

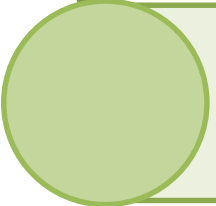
# SHARED SERVICES



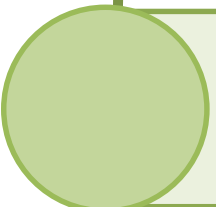
# INTRODUCTION



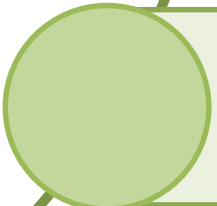
nhbs is a business consultancy and innovative services firm providing services to help companies improve operating efficiencies and achieve business and operational excellence



Services includes Accounts outsourcing , MIS ,Process Re-engineering, SOP writing., Fixed asset and inventory verification, credit monitoring, financial, technical and legal due diligence.

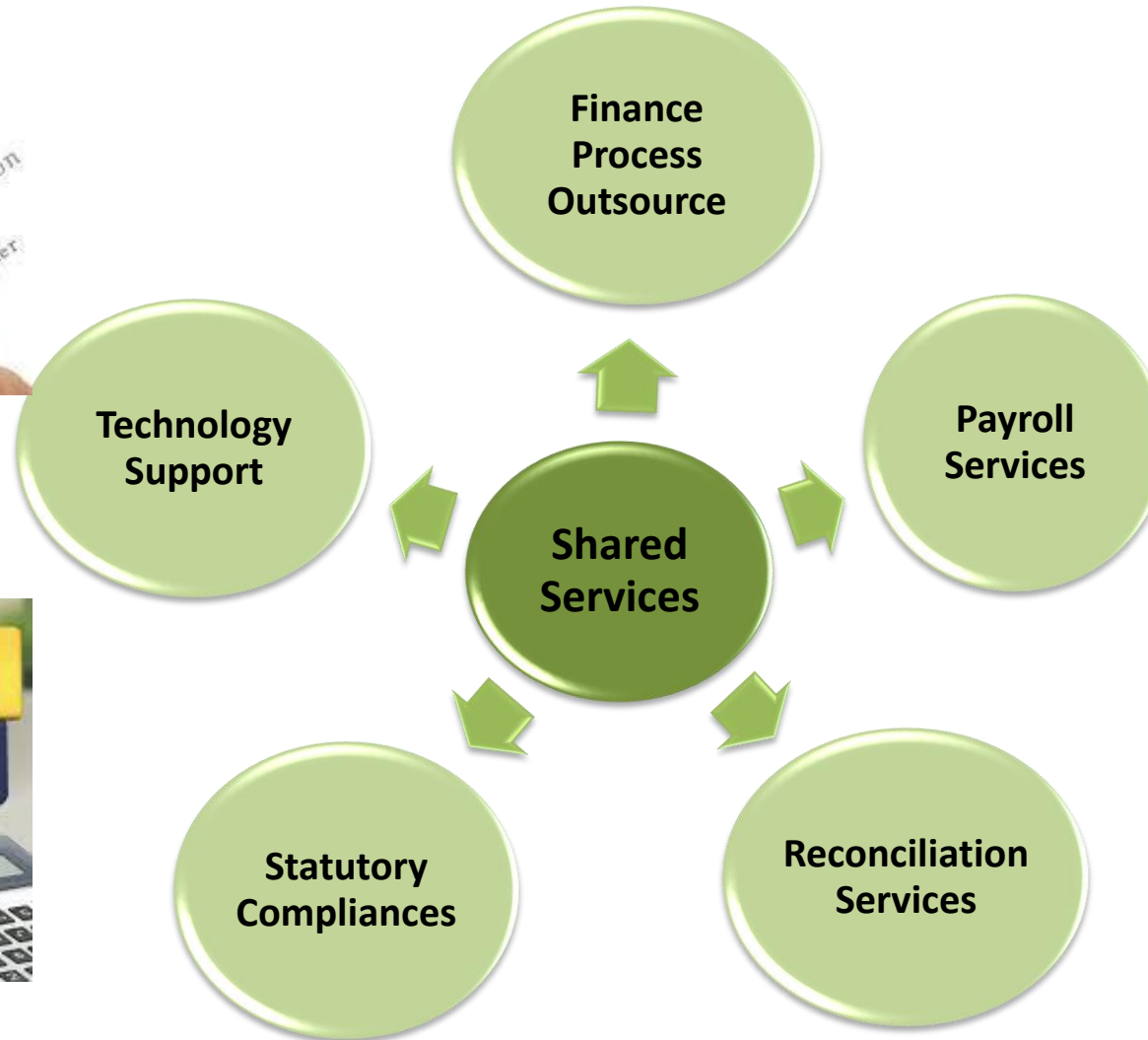


Strength of 450+ professionals comprising of Chartered Accountants (CA), Company Secretary (CS), MBAs, Attorneys, Engineers, Bankers and support staff with wide sectorial experience



Headquartered in Mumbai and has presence in Pune, Hyderabad, Goa, Chennai, Bengaluru, Kolkata, Gurgaon and also some other major cities

# OUR OFFERINGS



# FINANCE PROCESS OUTSOURCE

Services are provided at “client site” (Onsite)\* & “In house” (Offsite – nhbs office)\*\* as:

- Procure to Pay (P2P): Invoice Processing, Payments and Vendor Reconciliations
- Order to Cash (O2C): Order Management, Invoice preparations, Collections Accounting, Customer Reconciliations
- Record to Report (R2R): General Ledger Accounting, Fixed Assets Accounting, Monthly / Yearly Closings, MIS Preparations, Assistance in Audits
- Working on various Accounting platforms like Tally, Mfg. Pro, Ramco, SAP, Quick Books, ERP Implementation

\* for annual turnover more than INR 50 crores

\*\*for annual turnover less than INR 50 crores



# ONSITE ACCOUNTING OUTSOURCE

Services are provided at “client site” (Onsite):

- End to End Accounting: Covering the entire gamut of Finance from preparation of basic voucher to having books audited.
- Order to Cash (O2C): Order Management, Invoice preparations, Collections Accounting, Customer Reconciliations
- Record to Report (R2R): General Ledger Accounting, Fixed Assets, Accounting, Monthly / Yearly Closings, MIS preparations, Assistance in Audits.
- Legal Compliances: Calculation of Income tax, GST, etc.
- Working on various Accounting platforms like Tally, Mfg Pro, Ramco, SAP, Quick Books, ERP Implementation.



# OFFSITE ACCOUNTING OUTSOURCE

Services are provided from “nhbs offices” (Offsite):

- Basic Accounting : Done from nhbs offices
- Legal Compliances: Calculation of Income tax, GST, etc.
- Record to Report (R2R): General Ledger Accounting, Fixed Assets Accounting, Monthly/Yearly Closings, Assistance in statutory audits, MIS preparations





# PAYROLL PROCESSING

Services are provided at “client site” (Onsite)\* & “In house” (Offsite-nhbs office)\*\* as:

- Extractions of Employee Attendance from Systems
- Processing & Calculations of Monthly Payroll & Leave Calculations
- Calculations of statutory deductions like PF, ESIC, PT, Income Tax, etc.
- Calculations of Salary Payable & Reconciliations thereof
- Generation & Issuance of Salary slips
- Processing of Increments, Bonus, etc. & Issue of Appointment / Appraisal letters

\* for annual turnover more than INR 50 crores

\*\*for annual turnover less than INR 50 crores



# SECRETARIAL COMPLIANCES


Services provided:

- Formation of Company / LLC / LLP
- Drafting of Minutes of Meetings
- Filing of minutes of meeting with ROC
- Maintaining of various Statutory Registers
- Filing of Annual Returns with ROC





# DILEMMAS FACED BY SME



Scarcity of Accounting Resources

Scarcity of Finances

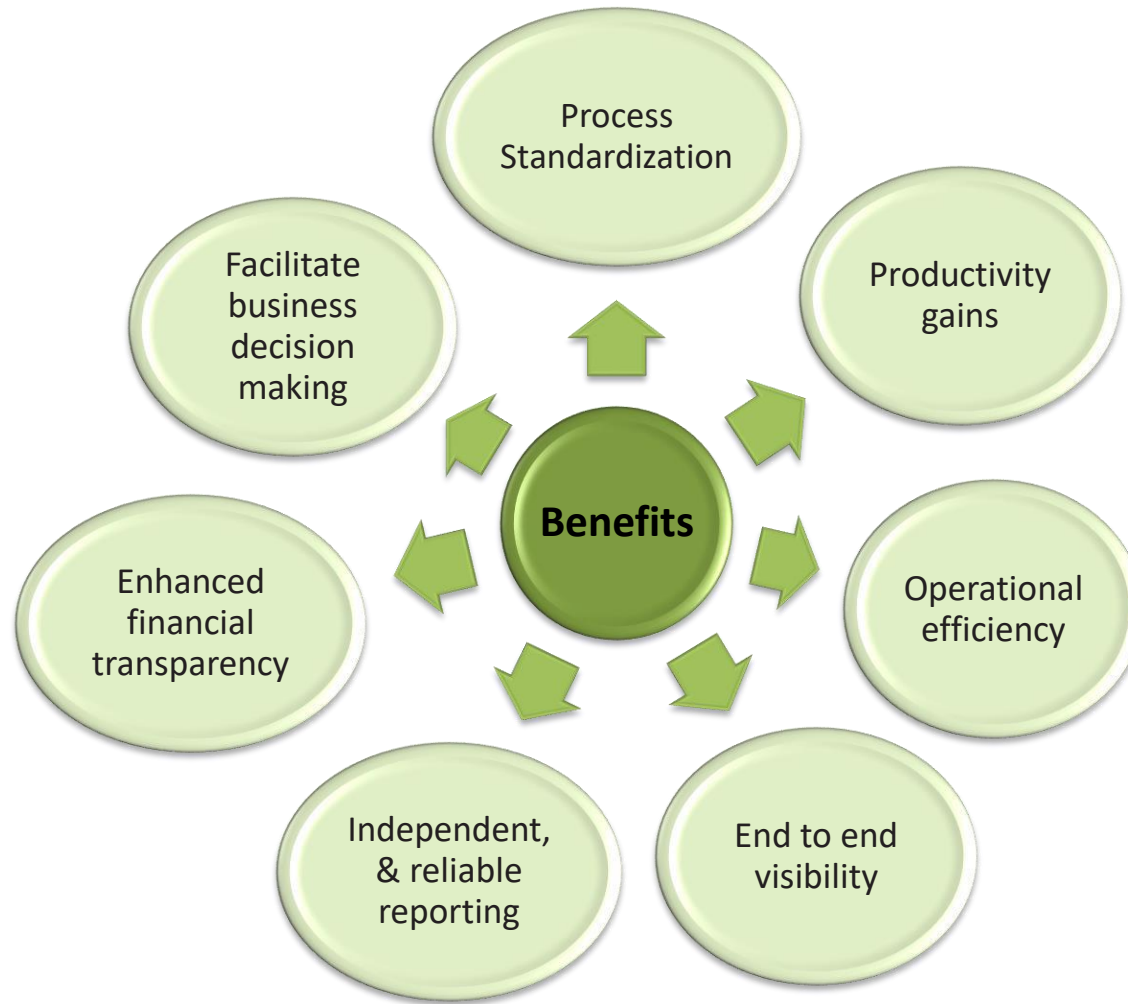
Lack of Technology

Non - affordability to hire high end resources

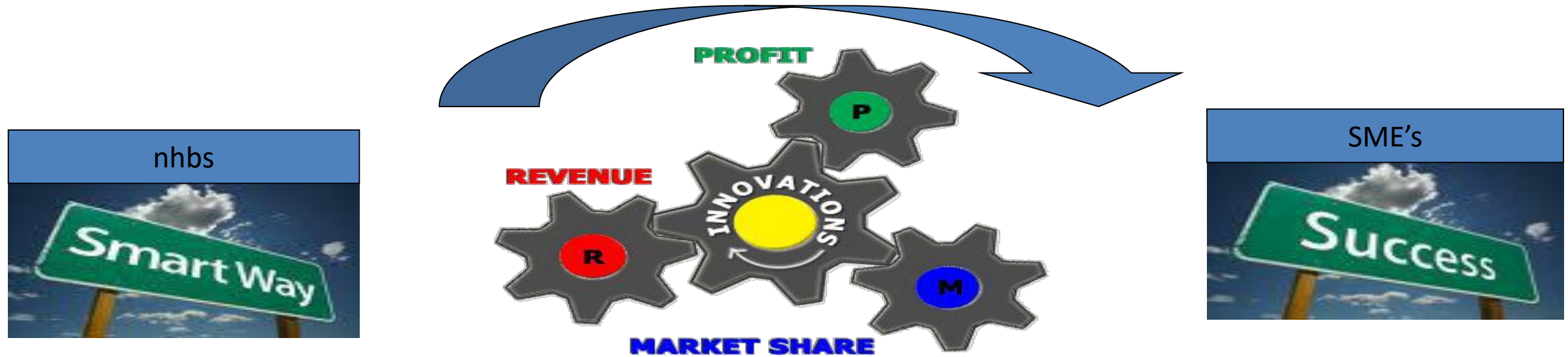
Lack of Marketing Assistance

Lack of Fund Management

# BENEFITS TO STAKEHOLDERS



## Cont'd....



**A MEANINGFUL PROPOSITION FOR THE SME SECTOR**

# IT SECURITY AND DATA CONFIDENTIALITY

- **Data Security:** Client data is most important and crucial to us, severe stringent measures are taken to maintain its security
  - ❑ **User authorization :** Only authorized users are able to access the reports. Authorization matrix is defined and maintained for roles
  - ❑ **Network security :** Intrusion Detection and monitoring firewall management providing internal/external users access to applications in data center-VPN user management
- **Data Confidentiality:** All the employees have to sign a pre employment policy before joining to maintain the confidentiality of data. The privacy of data is checked from time to time



# KEY MANAGEMENT



**Vipul Thaker**  
CEO

FCA, Six Sigma Black Belt, Certified Internal Auditor from the Institute of Internal Auditors, Florida, USA and Alumni of IIMA

Has experience of over 25 years across various industries including automobile, banking and retail



**Sameer Shah**  
HOD

CA and Diploma in IFRS from KPMG. Having experience of over 17 years in the field of Corporate Finance and Indirect Taxation. He is working as advisor for corporate structuring on the basis of Indirect Tax factors.



**Nitin Singhal**  
Manager

Nitin is a Chartered Accountant having a post qualification experience of over 5 years focusing on Accounting, Financial, Audit, Compliance, Internal Controls etc. Demonstrated abilities in managing team operations and cementing healthy relationships with the clients towards accomplishment of business.



**Heema Sangani**  
Senior Executive

Heema Sangani is having an 9+ years of experience in her professional career in Compliance, Banking Sector and Finance. She is a qualified MBA Finance with specialization in Chartered of Finance and Inter CS. During her professional career, she is recognized for her professional services in Secretarial Compliances

*Thank  
you*



For Further information :

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